



BOARD OF PARK AND RECREATION COMMISSIONERS

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RECREATION (REC) COMMITTEE

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MEETING MINUTES

JCPRD Administration Building Boardroom
7900 Renner Road, Shawnee Mission, KS 66219

Monday, April 8, 2019
5:38 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Jeff Meyers, and roll call was taken as follows:

Committee Members Present: Jeff Meyers, George Schlagel, Paul Snider

Committee Members Absent: Heather Rubesch

Guests Present: None

Staff Members Present:

Jill Geller, Executive Director
Jeff Stewart, Deputy Director
Rhonda Pollard, Superintendent of Recreation
Jane Lickteig, REC Sr. Administrative Assistant
Jo Ann Courtney, Administration & HR Manager
Bill Maasen, Superintendent of Parks & Golf Courses
Noelle Testa, Chief Financial Officer
Jay Hinrichs, Development Director

David Grant, Human Resources Director
Ted Tartenaar, Information Tech. Services Manager
Richard Smalley, Marketing & Communications Mgr.
Jennifer Assmann, ASV Sr. Administrative Assistant
Susan Mong, Superintendent of Culture
Katie Baergen, CUL Sr. Administrative Assistant
Shannon Sonnier, Sports & Facilities South Manager
Mary Eads, Administration Assistant

DISCUSSION & ACTION

A. Certificate of Intent of the City of Roeland Park, Kansas to Terminate Interlocal Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Certificate of Intent of the City of Roeland Park, Kansas to Terminate Interlocal Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center) for consideration. On October 1, 1996, JCPRD entered into an Interlocal Cooperation Agreement with the City of Roeland Park to build and operate a community aquatic center. The city owned the land and, in order to facilitate the issuance of bonds by JCPRD to finance the construction of the center, the city transferred the title of the site to JCPRD. The capital cost of the project, if paid for by cash, would be \$3,081,700. \$3,019,700 was to be paid from the proceeds of the bonds, and \$62,000 (the cost of the bulkhead) was to be paid by the Kansas City Blazer's competitive swim team's fundraising. Bonds were issued in 1996 to pay for the project, refunded in 2001, and refunded again in 2010. JCPRD has paid the monthly bond payment and has invoiced and received reimbursement from the City of Roeland Park for that payment each month for 20 years. By December 31, 2018, all principal and interest

payments had been made and all debt has been paid off. The Interlocal Cooperation Agreement provides the city an option to purchase the aquatic center and the land it sits on for \$1.00 at the end of the contract. The city has chosen to exercise its option to purchase the property pursuant to Section 8.01(b) of the agreement.

The original agreement was set to expire on January 1, 2019. In January 2017, Superintendent of Recreation, Rhonda Pollard, presented a request for an extension of the agreement from January 1, 2019 to May 31, 2019, which was approved by the JCPRD Board on January 18, 2017.

Per the 1996 Interlocal Cooperation Agreement, section 8.01, the city is required to tender to JCPRD a "Certificate of Intent" to terminate the Interlocal Cooperation Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center), along with payment of \$1.00, for JCPRD to effectively transfer, convey, and assign the Roeland Park Aquatic Center along with the property as described in Exhibit A, effective at the close of the day on May 31, 2019.

REC-1 It was the consensus of the committee to recommend Board consent approval of the Certificate of Intent of the City of Roeland Park, Kansas to Terminate Interlocal Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center).

B. Agreement of the City of Roeland Park, Kansas and Johnson County Park and Recreation District to Terminate Interlocal Cooperation Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the City of Roeland Park, Kansas and Johnson County Park and Recreation District to Terminate Interlocal Cooperation Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center) for consideration. On October 1, 1996, JCPRD entered into an Interlocal Cooperation Agreement with the City of Roeland Park to build and operate a community aquatic center. The city owned the land and, in order to facilitate the issuance of bonds by the District to finance the construction of the center, the city transferred the title of the site to JCPRD. The capital cost of the project, if paid for by cash, would be \$3,081,700. \$3,019,700 was to be paid from the proceeds of the bonds and \$62,000 (the cost of the bulkhead) was to be paid by the Kansas City Blazer's competitive swim team's fundraising. Bonds were issued in 1996 to pay for the project, refunded in 2001, and refunded again in 2010. JCPRD has paid the monthly bond payment and has invoiced and received reimbursement from the City of Roeland Park for that payment each month for 20 years. By December 31, 2018, all principal and interest payments had been made so all debt has been paid off. The Interlocal Cooperation Agreement provides the city an option to purchase the aquatic center and the land it sits on for \$1.00 at the end of the contract. The city has chosen to exercise its option to terminate the agreement and purchase the property pursuant to Section 8.01(b) of the agreement. The city has submitted a Certificate of Intent to Terminate Interlocal Cooperation Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center) and met its obligations to terminate the agreement in accordance with Section 8.01(b) of the agreement.

This agreement terminates the October 1, 1996 Interlocal Cooperation Agreement effective at the close of the day on May 31, 2019, and confirms that JCPRD will convey the Roeland Park Aquatic Center and the property legally described on Exhibit A to the City of Roeland Park by special warranty deed, effective at the close of the day on May 31, 2019.

REC-2 It was the consensus of the committee to recommend Board consent approval of the Agreement of the City of Roeland Park, Kansas and Johnson County Park and Recreation District to Terminate Interlocal Cooperation Agreement (Lease Purchase and Operating Agreement for Roeland Park Aquatic Center).

C. Roeland Park Aquatic Center Pool Management Agreement – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Roeland Park Aquatic Center Pool Management Agreement for consideration. In partnership with the City of Roeland Park, Johnson County Park & Recreation (JCPRD) has managed and operated the Roeland Park Aquatic Center for 20 years. With the termination of the October 1, 1996 Interlocal Cooperation Agreement effective May 31, 2019 and the conveyance of the property to the city at that time, the city is in need of management services for the aquatic center June 1, 2019 – December 31, 2019. JCPRD is uniquely positioned and possesses the knowledge and expertise to manage and operate the Roeland Park Aquatic Center, providing programming, personnel, marketing, and concessions. The City of Roeland Park has requested JCPRD provide these services June 1, 2019 – December 31, 2019 as they decide how to best move forward with the aquatic center. The City plans to request management proposals over the coming months, allowing all aquatic center operators in the community the opportunity to bid for these services beginning January 2020. This agreement lines out the responsibilities of both parties. JCPRD will be responsible for the day-to-day operations of the center, including processing registrations for programs, rentals, and memberships; staffing lifeguards, concessions, front desk, and aquatic instructors; training staff; developing programs; overseeing maintenance of all mechanical systems. The City will reimburse JCPRD monthly for all direct operating expenses (less revenue brought in) as well as a monthly management fee, which will cover all JCPRD indirect expenses associated with the aquatic center.

REC-3 It was the consensus of the committee to recommend Board consent approval of the Roeland Park Aquatic Center Pool Management Agreement.

D. JCPRD Scholarship Policy – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented proposed changes to current JCPRD Scholarship Policy for consideration. JCPRD is committed to providing recreational opportunities for those participants qualifying for financial assistance. Funds are available to help offset the cost for many of our classes, programs, and events. Currently, income qualification is based upon the 50% Low Income Johnson County, Kansas Community Development FY Income Limits, which is updated and publicized annually. Staff would like to streamline the process and base income qualification using the same financial guidelines utilized by the school districts that qualify students for the free and reduced lunch program. If the free and reduced lunch program is not relevant, income qualification would revert back to our current system.

Currently, JCPRD budgets \$10,000 for a patron scholarship fund. Over the past three years, the average total annual scholarships awarded has been just over \$5,000. Feedback from JCPRD's patrons and staff is that the current system is too complicated. Many patrons live off social security or child support, and they do not have some of the items, such as tax returns and W2s that are currently required. Others bring incomplete paperwork at their first visit to registration, and when they are asked to bring additional documentation, they simply choose not to return. JCPRD's current system hinders families from going through the process and denies children and their families' access to JCPRD programs and services. By offering a simpler method for obtaining scholarships, staff hope to reach those in the community needing this financial assistance.

REC-4 It was the consensus of the committee to recommend Board consent approval of the JCPRD Scholarship Policy.

E. MEP Midland Operations, LLC Agreement (KCCC awards banquet) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the MEP Midland Operations, LLC Agreement (KCCC awards banquet) for consideration. The KCCC Annual Awards Celebration is the culmination of the eight-week games competition and has had

attendance of nearly 1,000 individuals. This is the first year the awards celebration will be held at this venue. This venue can accommodate the projected attendance of 1,000+, both in parking and venue capacity and is a desirable location for attendees. This agreement clarifies the terms of each party for JCPRD to hold the KCCC Gala in July at the Arvest Bank Theatre at the Midland.

REC-5 It was the consensus of the committee to recommend Board consent approval of the MEP Midland Operations, LLC Agreement (KCCC awards banquet).

F. Overland Park Racquet Club 2019 Facility Rental Agreement (KCCC table tennis) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Overland Park Racquet Club 2019 Facility Agreement (KCCC table tennis) for consideration. JCPRD desires to conduct the Kansas City Corporate Challenge Table Tennis at the Overland Park Racquet Club. This facility is one of few in the city that can provide space, the spectator area, and the parking required for this event. This agreement outlines the responsibilities of each party required to conduct this event. The dates and signature page were updated in the agreement with no other changes.

REC-6 It was the consensus of the committee to recommend Board consent approval of the Overland Park Racquet Club 2019 Facility Rental Agreement (KCCC table tennis).

G. Addendum Year 2019 Kansas City Football & Cheerleading, Incorporate – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Addendum Year 2019 Kansas City Football & Cheerleading, Incorporated for consideration. This addendum provides additional annual clarification of terms for each party relative to the use of Heritage Football Complex, as originated in an agreement dated May 15, 1985, and a subsequent 25-year renewal dated March 23, 2005. This addendum is a renewal of previous year's addendum. The dates, signature page, Exhibit A and B were updated in the addendum.

REC-7 It was the consensus of the committee to recommend Board consent approval of the Addendum Year 2019 Kansas City Football & Cheerleading, Incorporated.

H. Santa Fe Trail Blazers Parent's Association Agreement – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Santa Fe Trail Blazers Parent's Association Agreement for consideration. The Blazers competitive swim team has been a JCPRD program since the early 1970's. The highly respected and nationally acclaimed Blazers competitive swim program provides a valuable service to more than 400 area youth of all ages and abilities. The highest level of the team has produced numerous Olympic athletes over the years. The team has a very active Parent's Association. This is the 27th year for this agreement. This agreement is a renewal of the previous year's agreement. The dates and signatures were updated in the agreement. This agreement ensures that all expenses incurred by the District for the administration of this program, including the salaries of six full-time JCPRD staff members (Blazers coaches and administrative staff), and are reimbursed by the Parent's Association.

REC-8 It was the consensus of the committee to recommend Board consent approval of the Santa Fe Trail Blazers Parent's Association Agreement.

I. School-Based Child Care Programs Administration Day Care Providers Lease Agreements with the Shawnee Mission School District (JCPRD day camp program) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the School-Based Child Care Programs Administration Day Care Providers Lease Agreements with the Shawnee Mission School District (JCPRD day camp program) for consideration. These lease agreements with the Shawnee Mission School District (Summer Day Camp) allow JCPRD to operate

Summer Child Care programs at various Shawnee Mission School District facilities. This agreement is a renewal of previous year's agreements. The dates and school sites were updated in the agreement with no other changes.

REC-9 It was the consensus of the committee to recommend Board consent approval of the School Based Child Care Programs Administration Day Care Providers Lease Agreements with the Shawnee Mission School District (JCPRD day camp program).

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Mr. Meyers adjourned the meeting at 5:55 p.m.

**BOARD OF PARK AND RECREATION COMMISSIONERS
RECREATION COMMITTEE**

[Signature on file]

JEFF MEYERS, *Committee Chair*

*PREPARED BY Jane Lickteig, REC Sr. Administrative Assistant
Approved April 17, 2019*