



## BOARD OF PARK AND RECREATION COMMISSIONERS

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### RECREATION (REC) COMMITTEE

Jeff Meyers, Chair  
Heather Rubesch  
George Schlagel  
Steve Baru, Board Chair Ex Officio Member

### MEETING MINUTES

JCPRD Administration Building Boardroom  
7900 Renner Road, Shawnee Mission, KS 66219

March 11, 2019  
6:58 pm

#### CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Jeff Meyers, and roll call was taken as follows:

**Committee Members Present:** Jeff Meyers, Heather Rubesch, George Schlagel

**Committee Members Absent:** None

**Guests Present:** None

**Staff Members Present:**

Jill Geller, Executive Director  
Jeff Stewart, Deputy Director  
Rhonda Pollard, Superintendent of Recreation  
Jane Lickteig, REC Sr. Administrative Assistant  
Jo Ann Courtney, Administration & HR Manager  
Noelle Testa, Chief Financial Officer

Jay Hinrichs, Development Director  
David Grant, Human Resources Director  
Ted Tartenaar, Information Tech. Services Manager  
Richard Smalley, Marketing & Communications Mgr.  
Jennifer Assmann, ASV Sr. Administrative Assistant

#### DISCUSSION & ACTION

##### **A. T-Shirts Bid Opening Results – Rhonda Pollard, Superintendent of Recreation**

Ms. Pollard presented the T-shirt Bid Opening Results for consideration. Recreation programs purchase thousands of participant and staff t-shirts for camps, leagues and tournaments throughout the year. To secure the best price, staff went through the bid process and are bringing their recommendation to the board. Based on the large quantity of t-shirts ordered for events and programs annually, this comparison of competitive pricing provides staff the opportunity to save the District thousands of dollars. Ad Wear & Specialty of Texas, Incorporated, has been JCPRD's t-shirt vendor in the past and their prices remain competitive, while also responding to and meeting all criteria requested in the bid.

**REC-1** It was the consensus of the committee to recommend Board consent approval to award the t-shirt bid to Ad Wear & Specialty of Texas, Incorporated, the second lowest bidder, which met bid specifications and was under the superintendent's estimates at costs included on the tabulation sheets on record in Administration Department files, noting the lowest bidder did not meet bid specifications in that their bid was incomplete.

**B. Charlie's House Partnership (Heritage Park 3) Agreement – Rhonda Pollard, Superintendent of Recreation**

Ms. Pollard presented the Charlie's House Partnership Agreement for consideration. JCPRD desires to increase the net proceeds and media exposure from holding its Heritage Park 3 5K, 10K, and 15 K runs and has determined sponsorship of the event will assist in meeting these needs. Charlie's House has determined this annual event meets with its community outreach mission and desires to be a corporate partner for the Heritage Park 3 event. This agreement clarifies the responsibilities of each agency as the Heritage Park 3 sponsors and JCPRD administrators. This is the third year JCPRD has held an agreement with Charlie's House. Their prior sponsorship went to the 2017-2018 Kid's Triathlon. Changes are made to the dates, signature page, and event name.

**REC-2 It was the consensus of the committee to recommend Board consent approval of the Charlie's House Partnership (Heritage Park 3) Agreement.**

**C. Tivity Health Silver Sneakers 50 Plus Agreement – Rhonda Pollard, Superintendent of Recreation**

Ms. Pollard presented the Tivity Health Silver Sneakers 50 Plus Agreement for consideration. JCPRD desires that its Mill Creek Activity Center and Roeland Park Community Center locations be included as a member of Tivity Health's network of locations for the purposes of increasing their fitness memberships and/or offering Tivity Health's programs. Tivity Health desires JCPRD to be a member of Tivity Health's network to expand opportunities for their members. Partnering with Tivity Health provides JCPRD the opportunity to bring new users into JCPRD facilities. Tivity Health's members are able to use JCPRD fitness areas, at no charge to the member, as part of their health insurance benefit. Tivity Health will reimburse JCPRD on a monthly basis each time a member uses either the Mill Creek Activity Center or the Roeland Park Community Center fitness rooms.

**REC-3 It was the consensus of the committee to recommend Board consent approval of the Tivity Health Silver Sneakers 50 Plus Agreement.**

**D. City of Shawnee Pool Rental Agreement – Rhonda Pollard, Superintendent of Recreation**

Ms. Pollard presented the City of Shawnee Pool Rental Agreement for consideration. JCPRD, on behalf of the Kansas City Blazers Swim Team, desires the use of the City of Shawnee's Thomas A. Soetaert Aquatic Center for the 2019 swim season. With more than 300 youth throughout the county participating on the Blazers Swim Team, additional practice facilities are required. This is the sixth year for this agreement. This agreement is a renewal of the previous year's agreement. The dates and signature page were updated in the agreement with no other changes.

**REC-4 It was the consensus of the committee to recommend Board consent approval of the City of Shawnee Pool Rental Agreement.**

**OTHER BUSINESS**

No other business was discussed.

**ADJOURNMENT**

Mr. Meyers adjourned the meeting at 7:08 pm.

**BOARD OF PARK AND RECREATION COMMISSIONERS  
RECREATION COMMITTEE**

[Signature on file]

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**JEFF MEYERS, Committee Chair**

PREPARED BY Jane Lickteig, REC Sr. Administrative Assistant  
Approved: March 30, 2019