



BOARD OF PARK AND RECREATION COMMISSIONERS

Michael K. Pirner, Chair
Steven Baru, Vice Chair
Leslee Rivarola, Secretary
George J. Schlagel, Treasurer
Paul Snider, Asst Secretary
Jeff Meyers, Asst Treasurer
Nancy Wallerstein, Past Chair/Board Member
Steven C. Klika, BOCC Board Member

REGULAR BOARD MEETING

JCPRD Administration Building
7900 Renner Road, Shawnee Mission, KS 66219

January 16, 2019
7:00 p.m.

MEETING MINUTES

CALL TO ORDER / ROLL CALL

The meeting was called to order by Board Chair Mike Pirner, and roll call was taken as follows:

Board Members Present: Steve Baru, Jeff Meyers, Mike Pirner, George Schlagel, Paul Snider, Nancy Wallerstein

Board Members Absent: Leslee Rivarola, Steve Klika

County Manager's Liaison: Cindy Green, Assistant to the County Manager, was in attendance.

Legal Counsel: Fred Logan and Andy Logan were in attendance.

Guests: See Visitor Register.

Staff in Attendance:

Jill Geller, Executive Director
Jeff Stewart, Deputy Director
Terry Anderson, Superintendent of Safety & Outdoor Education/Park Police Chief
Bill Maasen, Superintendent of Parks & Golf Courses
Susan Mong, Superintendent of Culture
Rhonda Pollard, Superintendent of Recreation
Jo Ann Courtney, Administration & HR Manager
Jay Hinrichs, Development Director
Cliff Middleton, Planning & Development Manager
Richard Smalley, Marketing & Communication Mgr
Ted Tartenaar, ITS Manager
Noelle Testa, Chief Financial Officer
Jennifer Assmann, Sr. Administrative Assistant
Mary Eads, Administration Assistant
Ginger Werp, SMP Park Worker
Jill Leiker, Wellness Manager

Jen Combs, Registration Clerk
Kim Gross, Wellness Assistant
Jose Lopez, Park Police Officer
Nathaniel LaRue, Park Police Officer
Michelle Alexander, 50 Plus Manager
Kari Baesel, 50 Plus Special Events & Travel Specialist
Matt Gillespie, Park Police Sergeant
Matt Garrett, Field Biologist
Megan Merryman, Project Manager II
James Ward, Park Police Officer
Caren Knight, Sr. Accountant
Bill Leek, Project Manager III
Mindi Love, Museum Director
Devin Graham, Fine Arts Coordinator
Mary Beth Lynn, 50 Plus Travel Coordinator

PLEDGE OF ALLEGIANCE

PRESENTATIONS

A. Quarterly Awards

1. **Administrative Services Division:** Caren Knight, Sr. Accountant
2. **Culture Division:** Devin Graham, Fine Arts Coordinator
3. **Parks & Golf Courses Division:** Ginger Werp, SMP Park Worker
4. **Recreation:** Mary Beth Lynn, 50 Plus Travel Coordinator
5. **Safety & Outdoor Education Division:** Nathaniel LaRue, Park Police Officer

6. **Seasonal Employee:** Marcianne Wagner-Heaton, Teaching Artist
7. **Team:** Roeland Park Community Center Team
 - Nicole DeHaven, 50 Plus Assistant
 - Jeremy Hight, Roeland Park Maintenance Supervisor
 - Lisa Lane, 50 Plus Center Assistant
 - Libby Scarborough, 50 Plus Center Specialist
 - Lisa Scharnak, 50 Plus Coordinator
8. **Volunteer:** Robert and Melissa Hingula, Chairs of the STARS Gala

B. County Service Pins

1. **20 Years:** Jill Leiker, Wellness Manager

PUBLIC COMMENTS

No public comments were presented.

CONSENT AGENDA

Regular & Special Board Meetings

BRD-1 Consider approval of minutes of the Regular Board Meeting held December 19, 2018.

Administrative Services Committee – No meeting held.

Culture Committee

CUL-1 Consider approval of minutes of the Culture Committee Meeting held January 7, 2019.

Parks & Golf Courses Committee

- PGC-1 Consider approval authorizing staff to purchase various vehicles and equipment, per the recommendation of the Vehicle & Equipment Team and various Divisions, utilizing regional vehicle/equipment bids and/or other purchasing cooperatives, i.e. Kansas State contracts, and to dispose of items on Purplewave to maximize revenue.
- PGC-2 Consider approval of the First Amendment to Landscaping Easement and Access Agreement relating to Meadowbrook Park.
- PGC-3 Consider approval of the Annual Operation & Maintenance Assurance Statements relating to the Land and Water Conservation Fund Projects through 2019.
- PGC-4 Consider approval to award the bid for 2019 JCPRD Hourly Heavy Equipment with Operator Rental to Max Rieke Brothers, Inc., the sole and low bidder, whose bids met bid specifications and were under the superintendent's estimates as included on the bid tabulation sheet on file in the Administration Department's records.
- PGC-5 Consider approval of the Agreement for Deferment and Maintenance of Pedestrian Improvements.
- PGC-6 Consider approval to purchase and install Landscape Structures Inc. playground equipment for Verhaeghe Park from Athco, LLC utilizing the Greenbush purchasing cooperative contract in the combined amount of \$159,720.
- PGC-7 Consider approval of the sole source procurement of a Rainbird irrigation/pump station at Heritage Park Golf Course using Turfwerks at a cost of \$174,500.
- PGC-8 Consider approval of minutes of the Parks & Golf Courses Committee Meeting held January 7, 2019.

Recreation Committee – No meeting held.

Safety & Outdoor Education Committee

- SOE-1 Consider approval of vendor agreement with Positive Vibes SUP and FIT LLC to operate stand up paddle board (SUP) programs at Shawnee Mission Park Lake between the dates of April 1 through October 31, 2019.

SOE-2 Consider approval of minutes of the Safety & Outdoor Education Committee Meeting held January 7, 2019.

A. Consideration of Consent Agenda

MOTION: Mr. Schlagel moved to approve all Consent Agenda items. Mr. Snider seconded. **UNANIMOUSLY CARRIED.**

EXECUTIVE SESSION

A. Information Technology Services and Security

MOTION: Mr. Baru moved, pursuant to K.S.A. 2017 Supp. 75-4319(b)(12), that the Board of Park and Recreation Commissioners recess into executive session for a period of 20 minutes for the following reason:

To hear a report on the Information Technology Systems of the Johnson County Park and Recreation District and on the security of those systems. The purpose of the executive session is to protect the security measures taken to preserve those systems.

Those attending the executive session shall include members of the Board of Park and Recreation District Commissioners, Executive Director Jill Geller, Deputy Director Jeff Stewart, Information Technology Systems Manager Ted Tartenaar, Johnson County Park and Recreation District legal counsel Fred Logan and Andrew Logan, members of the Johnson County information technology and audit staff who have conducted a review of JCPRD's information technology and cybersecurity systems, and other JCPRD staff members designated by the Executive Director.

The Board will reconvene in this meeting room at 7:45 p.m.

Mr. Schlagel seconded. UNANIMOUSLY CARRIED.

The meeting recessed into executive session at 7:25 p.m.

The meeting reconvened into open session at 7:45 p.m.

DISCUSSION & ACTION AGENDA

A. Museum Update – Mindi Love, Museum Director and Jama Akers, Vice President of the Museum Foundation

Ms. Love provided a brief year-end update on the Johnson County Museum. She informed the museum finished above projections and noted attendance has more than doubled since moving into the Johnson County Art and Heritage Center. Ms. Akers, Vice President of the Museum Foundation, thanked the Board for its support of the museum. She reported the \$350,000 loan received from Johnson County Park & Recreation District to fund a portion of the Kidscape Exhibit had been paid off one year ahead of schedule.

REPORTS

A. Staff Reports

1. Written reports provided in Board Report.

In response to Mr. Baru's question regarding his visit with Urban Lumber Co., Mr. Maasen informed JCPRD has donated large logs left from the construction of Meadowbrook Park. He noted due to the size

of the logs, JCPRD had difficulty finding a vendor to take them. Mr. Maasen informed JCPRD is looking to partner with Urban Lumber Co. and that an agreement may be coming before the Board in the near future.

Mr. Baru inquired about Mr. Maasen's meeting with Commissioner Ashcraft and a citizen who requested access to Heritage Park from the west side of the park. Mr. Maasen explained JCPRD is exploring options to incorporate a trail coming from the west into Heritage Park.

B. Executive Director of Parks & Recreation – Jill Geller

Ms. Geller provided an update on 2019 employee health care plan selections. She informed 61% of employees had moved to more consumer-driven plans for 2019 compared to 34% in 2018.

Ms. Geller reported JCPRD is exploring partnership opportunities with the Kansas City Zoo.

Ms. Geller explained staff are inspecting the damage done by the recent snow storm. There has been minimal damage to the parks, but significant damage done to the backstop poles at Mid-America West Sports Complex due to the weight of the snow on the netting that covers the spectator seating. She went on to report Johnson County Public Works has requested use of Heritage Park as a storm debris drop-off site. The site will be located in the south side of Heritage Park near the soccer complex. Johnson County Public works will staff and monitor the site as well as take care of the debris clean-up. The site is open to all Johnson County residents with proof of residency.

Ms. Geller provided a brief history of how Kansas City Corporate Challenge (KCCC) began 40 years ago. She went on to explain in honor of its 40th year Kansas City Corporate Challenge is teaming up with The Roasterie to create a KCCC Gold Medal Blend of coffee.

C. Legal Counsel – Fred Logan

No report

D. Board of County Commissioners – Steve Klika

Not in attendance.

E. Board Members

No report

F. Board Chair – Mike Pirner

Mr. Pirner expressed his thanks to Ms. Geller for exploring partnership opportunities with Kansas City Zoo. In addition, he thanked staff for their efforts in regards to the employee health plans.

OTHER BUSINESS

No other business was presented.

NOTIFICATION OF UPCOMING OPEN MEETINGS

NOTE: All meetings will be held in the JCPRD Administration Building, 7900 Renner Road, Shawnee Mission, KS 66219.

- Administrative Services/Culture/Recreation Committees – February 11, 2019, 5:30 p.m.
- Parks & Golf Courses/Safety & Outdoor Education Committees – February 11, 2019, 5:30 p.m.
- Regular Board Meeting – February 20, 2019, 7:00 p.m.

ADJOURNMENT

MOTION: Mr. Snider moved to adjourn the meeting at 8:05 p.m. Mr. Baru seconded. UNANIMOUSLY CARRIED

BOARD OF PARK AND RECREATION COMMISSIONERS
JOHNSON COUNTY, KANSAS

[Signature on file] _____
MICHAEL K. PIRNER, *Board Chair*

ATTEST:

[Signature on file] _____
LESLEE RIVAROLA, *Board Secretary*

*Prepared by: Jennifer Assmann, ASV Sr. Administrative Assistant
Approved February 20, 2019*