Welcome Statement

JOHNSON COUNTY PARK & RECREATION DISTRICT WELCOMES you as a volunteer member and hopes your association with us will be a mutually satisfying experience. This handbook has been designed to acquaint you with the District and to serve as a guide to the operation and procedures of our volunteer programs.

Included is information regarding the various divisions, as well as a range of topics relating to volunteering. Please read it before beginning your volunteer opportunity. Continue to use it as a reference as your volunteer experience develops. Of course you are also encouraged to call our District Volunteer Coordinator with any questions or concerns at 913-826-3412.

Citizens who volunteer their time and talents are valuable assets to JOHNSON COUNTY PARK & RECREATION DISTRICT. We encourage constructive participation of groups and individuals in our volunteer programs, to perform appropriate tasks under the direction, training, and supervision of our volunteer coordinator and division liaisons. Some community volunteers (i.e., advisory committee members) do not work under the direct supervision of staff. However, they work closely with staff to ensure communication and cooperation with all District activities. The Johnson County Park & Recreation Board of Commissioners believe that community volunteers enrich our program, promote a positive environment, and improve our community relations.

Our Mission

Enhance the quality of life in Johnson County by providing high-quality parks, services and recreation programs.

Our Vision

The Johnson County Park and Recreation District will be the leader in park management and recreation services.

Be responsive to our community and the people we serve.
Impact the character of our community in a positive manner.
Serve as a catalyst for program and land use innovation.
Function as a responsive steward of all our resources.
Our History

The board and staff of the Johnson County Park and Recreation District appreciate the commitment you have made. Volunteers have been a part of the District since the beginning; the creation of the District was the result of citizens who cared about their community and gave their time and energy to ensure our natural resources were protected.

In the early 1950s Johnson County’s population was approaching 40,000 and expected to grow rapidly. The county’s location on the edge of the metro placed it directly in the path of imminent development. Members of the Shawnee Mission Sertoma Club and its women’s auxiliary, La Sertoma Club, foresaw the impact residential and commercial development would have on the existing county infrastructure. These community leaders sought expanded, centralized services for the growing county, including the need for a park district to preserve open space for recreational uses.

It was soon discovered there was not a process in place to create a park district so the Kansas Legislature was approached for the authorization. The legislation that was passed in 1953 enabling the formation of the District was a first for Kansas. The District remains the only special park and recreation district in the state. The park district was named the Shawnee Mission Park District, and its boundaries were the townships of Mission and Shawnee in the northeast where the majority of the population resided. It is governed by a seven-member board of park and recreation commissioners appointed by the Board of Johnson County Commissioners.

The first District board was appointed in January 1955. The board explored available land, and in June 1956, voters approved bonds to purchase the first park properties. The first, 44-acre Antioch Park, was dedicated and opened in 1958. The second, Shawnee Mission Park, 1,250 acres, was dedicated in 1964. The District currently owns approximately 9,700 acres. In addition to Shawnee Mission Park, two other large, regional parks are open to the public, Heritage Park (1,240 acres) and Kill Creek Park (908 acres). Other currently open District parks are Ernie Miller Park (114 acres), Stoll Park (80), Stanley Park (60), and Sunflower Nature Park (60). Approximately 3,700 acres are set aside for the future development of additional regional and community parks, multi-purpose trails, and natural resource areas.

The Streamway Parks System is a system of District multi-use trails along major stream corridors that was approved by voters in 1985. It has since been the catalyst for a countywide network of almost 300 miles of trails. Though the District’s trail work is extensive on several streamways, some in partnership with municipalities, the Mill Creek Streamway Park Trail is the first trail completed and maintained by the District. The trail extends 17 miles, from Nelson Island on the Kansas River, south through the cities of Shawnee and Lenexa, to the heart of the city of Olathe.

From its beginnings, through 1967, the District remained a land resource agency. In 1967, the Legislature, again in accord with the county’s citizens, changed the District’s mission to include recreational activities and extended the jurisdiction to all of Johnson County. The legislation changed the name of the District from the Shawnee Mission Park District to the Johnson County Park and Recreation District.
The District provides over 4,000 recreational programs each year and has been able to acquire key recreational facilities. The properties include the Tomahawk Hills Golf Course, the Mid-America Sports Complex, the Mid-America West Sports Complex, the Athletic Training Center, the Roeland Park Dome, and the new multi-sports indoor center at the New Century Airport.

The District’s day-to-day operations are achieved within four administrative divisions. The Parks and Golf Courses Division is responsible for resource management and maintenance of park properties and facilities. The Recreation Division plans and provides programs for all ages and manages athletic fields and indoor recreation facilities. The Park Safety and Interpretive Division is comprised of Park Police, environmental interpretive programs in the schools and at the Ernie Miller Nature Center, and District risk management issues. The fourth operations division is Administrative Services, comprised of the Finance and IT Department, Human Resources Department, Planning Department, and Community Relations Department.

The District is a team of highly committed professionals, dedicated to providing quality services. The agency is nationally accredited by the Commission for the Accreditation of Park and Recreation Agencies. It is one of the few accredited agencies nationwide to have met all fundamental and non-fundamental accreditation standards. The District is also a winner of the highly treasured National Gold Medal Award for excellence in parks and recreation management.

Parks and recreational programs everywhere are a stabilizing influence on local communities, protecting and contributing to property values, the economy, and the wellness of citizens. The foresight by the leaders in Johnson County in the 1950s to plan for growth has enabled the county to progress as a community of choice. The District’s parks and recreational programs are a source of pride, appreciated by citizens in that they give back to the community. The District’s mission today continues to be the protection of the natural resources within its properties and providing quality parks and recreational services for citizens to enjoy today and in the future.
District Values

EXCELLENCE
COOPERATION
INTEGRITY
STEWARDSHIP
CREATIVITY
INNOVATION
DIVERSITY
50 PLUS CENTERS ASSISTANTS: Centers in Olathe, Overland Park, and Roeland Park offer programs and leisure activities for the 50 Plus population. Assistance is needed in the office, to instruct classes, and to help with special events. Contact—50 Plus Manager, (913) 826-3034.

50 PLUS TRAVEL: 50 Plus offers a complete travel program including one-day, regional and extended tours. Volunteers needed to assist with office work, telephone inquiries, and mailings. Must be mature, outgoing and have good telephone skills. Need to have some secretarial experience and an ability to learn some data-entry procedures. Prefer a long-term commitment of 4-8 hours per week on a fairly regular schedule. Contact—50 Plus Manager, (913) 826-3034.

CHILD CARE AIDES: Volunteers needed to assist in child care centers located in the Shawnee Mission School District for preschool and school age children. Flexible hours, some age restrictions may apply. Contact—Children’s Services Manager, (913) 826-3015.

DUATHALON AND TRIATHALON: Annual events at Heritage Park and Shawnee Mission Park. Volunteers to assist with bike counting, passing out water, number assigning and more. Contact—Corporate & Community Wellness Manager, (913) 826-2951.

ERNIE MILLER PARK: The volunteer program is open to individuals age 18 or older who are interested in the natural and cultural history of Johnson County. Volunteers at the nature center assist in all facets of running the center. Giving a minimum of 8 hours a month, volunteers work indoors or out, with the public or behind the scenes. They provide manpower at special events throughout the year, assist the public visiting the nature center, and have a special spirit of teamwork to get the job done. Contact—Outdoor Education Manager, (913) 826-2802.

ERNIE MILLER AMPHITHEATER PROGRAMS: The District presents special nature programs designed to be both educational and entertaining. Volunteers are needed to assist in setup, greeting visitors, collecting fees, and take-down. Contact—Outdoor Education Manager, (913) 826-2802.

GOLF COURSE MARSHALS: Needed to assist patrons with tee-off times and rules and regulations. Contact—Tomahawk Hills Golf Course Pro, (913) 631-8000 or Heritage Park Golf Course Pro, (913) 829-4653.

KANSAS CITY CORPORATE CHALLENGE: An annual event cosponsored by area corporations, held at various locations during June. Volunteers needed to assist in conducting all events, including swim meet, 5K run, duathlon, triathlon, football throw, and many other events. Contact—Corporate & Community Wellness Manager, (913) 826-2951.
PARK MAINTENANCE WORKERS: Help is needed throughout the year with miscellaneous tasks that help keep the parks clean and beautiful. Duties include: general cleaning, painting, trail maintenance, maintenance of flower beds (especially someone with specialized experience and interest in the care of rose bushes). Contact Shawnee Mission Park Manager, (913) 631-0734, Kill Creek Park Manager, (913) 583-9985, Heritage Park/Stoll Park Manager, (913) 782-7625, or Antioch Park Manager (913) 826-30483355.

PUBLIC RELATIONS: The District's Community Education Office is responsible for public relations, promotions, and publications for the District's public informational and marketing needs. Volunteers needed to assist in various projects and special events, to freelance articles with area news media, to distribute information at special events, and other fun, rewarding areas. Contact—Community Relations Manager (913) 826-3442.

RESERVE PARK POLICE: Needed throughout the year in all parks to assist 16 hours per month. Police requirements to qualify. Contact—Park Police Captain, (913) 826-3464.

SPECIAL POPULATIONS: Volunteer opportunities exist for persons with a strong desire to learn and to help others succeed. Special Olympics relies heavily on volunteers for many different sporting events. Assistant coaches are needed during practice times. Each sport has a minimum of ten practices. Contact—Special Populations Director, (913) 826-3027.

STREAMWAY PARK TRAILS: Volunteers needed to help with the general maintenance of different portions of the trail. Duties could include picking up trash, painting, and trail maintenance. Contact-Streamway Park Manager, (913) 441-8669.

THE THEATRE IN THE PARK: The volunteer program is open to individuals of all ages who are interested in the varied aspects of the theatrical arts. Age limits apply to some opportunities. Volunteers work primarily outdoors, with the public, or behind the scenes. They provide manpower at productions and special events throughout the year, assist the public, serve as parking attendants, and have a special spirit of teamwork to get the job done. Contact—Fine and Cultural Arts Manager, (913) 826-3011.

For more information, please contact our Volunteer Coordinator at (913) 826-3412.
or visit our website at www.jcprd.com

District Holidays
New Year’s Day
Martin Luther King Day
Memorial Day
Independence Day
Labor Day
Veteran’s Day
Thanksgiving
Friday After Thanksgiving
Christmas Day

**District Hours:**
Monday – Friday
**8:30 A.M. – 5:00 P.M.**
Facility Information

Bulletin Boards

Information of importance to volunteers is periodically posted on employee bulletin boards. Volunteers should make it a habit to glance at their bulletin board and read any new material posted there. Any volunteer wishing to put material on this board must have it approved by the Volunteer Coordinator.

Parking Information

Check with your volunteer trainer at your facility for designated parking for district staff.

Restrooms

There are restrooms at each site. Please check with your support person or prior to starting your shift for location. When working with food, state law requires you to wash your hands before or when returning to duty.

Personal Belongings

Volunteers are cautioned not to bring valuables to work. Johnson County Park & Recreation District cannot be responsible for loss of personal property. Check with your volunteer trainer or support person for storage of personal property such as purses, shoes, and wallets.
Benefits for Volunteers

Volunteers of the Johnson County Park & Recreation District are eligible for a Volunteer Pass for each 25 hours of Volunteer Service. The Volunteer Pass entitles the volunteer or an immediate family member to:

- 20% discount on one pedal boat rental at SMP or Kill Creek Park Marinas
- 20% discount on one admittance to the Shawnee Mission Park Beach or Kill Creek Park Beach
- 20% discount on one round of play at Tomahawk Hills Golf Course or Heritage Park Golf Course (does not include cart)
- 20% discount on one admittance of your choice (cardio/weight room) to the Mill Creek Activity Center
- 20% discount on one admittance to Theatre in the Park
- One 20% discount to certain District-sponsored classes. District leagues, trips, and 50 Plus Travel programs are not included
- 20% discount on JCPRD fishing, trout and/or boating permit

Volunteer Recognition

Volunteer recognition is provided by each individual department on an on-going basis, and may also be included in the quarterly District-wide recognition program.

Volunteer Rights and Responsibilities

Volunteers are viewed as the most valuable resource of the District, its staff, and its patrons. Volunteers have the right to be given meaningful assignments, the right to be treated as equal co-workers, and the right to effective support. Volunteers have the right to full involvement and participation, and the right to recognition for work done. In return, volunteers shall agree to perform their duties to the best of their abilities. They will remain loyal to the goals of the District and operate according to its procedures.
Record Keeping

You will complete and turn in a volunteer timesheet at the end of each month. It is very important that you return your timesheet each month to provide information for the following:

- Dates worked
- Time of work [i.e., 11 a.m. to 1:15 p.m.]; all fractions of time are to be rounded off to the nearest quarter (.25, .50, and .75).
- Total Hours worked.
- A brief description of the assignment is helpful.

Your Supervisor should maintain the time sheet and record the running totals.

Each person participating in the District’s volunteer program must complete and sign a Volunteer Hold Harmless form. There are two forms for this: one form is for the individual volunteer and the second is for a group. It is the volunteer trainer or support person’s responsibility to have these forms signed. The originial should be sent to the Human Resources Department and a copy retained for the department’s file.

If a volunteer is working on an ongoing project, [i.e., the Bluebird Restoration Program], a Volunteer Hold Harmless form should be signed each calendar year.

Background Checking

Comprehensive background checking will be conducted on all volunteers, all existing employees and all final candidates for employment, who perform or may be assigned or asked to perform certain and identified duties or work functions for the District involving sensitive and/or specialized responsibilities as identified by the District, including the following:

A. Those persons who will or could be working directly with minors (under age 18), in a District run or sponsored licensed childcare setting or program, as required by the provisions of Kansas Statutes Annotated 65-516, as now existing or hereafter amended, or otherwise required by any rule or regulation of the Kansas Department of Health and Environment.

B. Those persons who will be or could be assigned to supervise and/or work with minors (other than in a licensed childcare setting or program), individuals with disabilities, and/or persons with frail and fragile physical circumstances or preconditions, or other circumstances as the District deems necessary.

In addition to initial comprehensive background checks, random on-going checks will be conducted annually thereafter for just cause.

If relevant, prohibited criminal history information is received through the background check process, the volunteer, employment candidate or employee may be disqualified for eligibility for further volunteer work or for employment with the District.

If the volunteer, employee or employment candidate is a minor (under age 18), their signature on the background check authorization form must be accompanied by their parent’s or legal guardian’s signature in order to process the background check request.
Volunteer Policies

This manual explains our policies and procedures. It will help you understand how to carry out your duties and give the best service to Johnson County Park & Recreation District patrons. This manual is also designed to assist you in answering questions you may have regarding operations.

Non-Discrimination Policy
It is the policy of the District that there will be no discrimination or harassment in its programs, activities or employment based on race, color, gender, sexual preference, marital or parental status, religion, national origin, age, mental or physical disability, Vietnam era or veteran status. Questions or concerns related to affirmative action, nondiscrimination or equal opportunity should be directed to the Volunteer Coordinator.

Disability Policy
Johnson County Park & Recreation District welcomes volunteers with disabilities. Johnson County Park & Recreation District complies with the Americans with Disabilities Act and it amendments. Please contact your volunteer trainer or support person if you have special requirements so we may accommodate your needs.

Volunteer Support
You will be assigned to work with a staff member who will provide support and supervision. The staff member will provide on-the-job training and serve as a direct link between the volunteer and the rest of the staff. The number of hours volunteers work is based on their assignments.

Limitations on Volunteer Service
Volunteers serve Johnson County Park & Recreation District patrons at the sole discretion of the District. Volunteers may leave Johnson County Park & Recreation District at any time. Volunteers are asked to notify their support person two weeks before leaving when at all possible. The staff appreciates your time, talents and interest, and knows that changes will occur.

Recruitment of Minors
The minimum age for volunteers on non-hazardous assignments is 14 years of age. Volunteers under the age of 18 must have the written consent of a parent or guardian before volunteering. The volunteer duties assigned to a minor will comply with all appropriate laws and regulations on child labor.

A District employee, who is directly responsible for the project, should be on the premises (in case of an emergency) particularly if minors are volunteering.

Special permission must be given for groups or individuals under the age of 14 who wish to serve in a voluntary capacity for the District. Adult supervision will be required for all of those under 14 years age in order to perform volunteer projects for the District. [i.e., cub scouts, etc.]
On-The-Job Training
Besides our formal training procedures, volunteers receive on-the-job training to help them with information and tools to perform their duties. On-the-job training may be provided by your support person or a qualified volunteer trainer.

Absenteism and Punctuality
Be on time and arrive when expected. If you are unable to arrive for your regular time, please let us know as soon as possible.

Illness
Do not come to work if you are ill. Call in as soon as possible, preferably 24 hours in advance, so that we can find a substitute for your position.

Dismissal for Cause
Volunteers may be terminated at any time for violations of agency policy or procedures as defined in this manual.

Identification
Some volunteers will receive a volunteer identification card, depending upon your duties. You should carry this card on all volunteer assignments and show it when appropriate. Your identification card is required if you are operating a District vehicle.

Dress Code
All volunteers must wear appropriate clothing. Clothing advertising alcohol, drugs, or other inappropriate activities or places are not allowed. Clothing should reflect your performance and your duties.

Borrowing and Lending
No volunteers of Johnson County Park & Recreation District shall loan or borrow any materials or documents.

Solicitation
Volunteers may not solicit or distribute literature during work hours.

Smoking
It is the policy of the District to have and provide a smoke-free, healthy, and safe work environment. Therefore, smoking is prohibited in District facilities. Volunteers who smoke must do so only in designated smoking areas.

Drug and Alcohol Use
Volunteers are subject to immediate dismissal if they are under the influence of drugs or alcohol while performing their volunteer duties. Volunteers may not bring drugs or alcohol into the Johnson County Park & Recreation District facility under any circumstances.
Conflict of Interest
A Johnson County Park & Recreation District Volunteer, acting in an official capacity, shall not take any action that would result in the volunteer’s financial benefit. They will not ask for or receive for themselves or for a member of their household, directly or indirectly, any moneys or gifts from patrons. Any person having a financial, personal or work related conflict of interest may not serve as a volunteer with Johnson County Park & Recreation District.

Security
The Park Police Headquarters is located in the Visitor Center at Shawnee Mission Park. In case of an emergency dial 911. In a non-emergency they can be reached at 782-0720.

Theft
Theft or pilferage of cash or merchandise by a volunteer member is a serious offense and should be reported. Theft negatively affects not only our ability to deliver services, but also the trust upon which our staff structure is based. Theft is cause for immediate dismissal.

Access to Program Property and Materials
As appropriate, volunteers shall have access to agency property and materials necessary to fulfill their duties, and shall receive training in the operation of any equipment. Property and materials shall be used only when directly required for agency purposes.

Telephone Usage
The phones at Johnson County Park & Recreation District are business phones. Please limit the number and duration of personal phone calls. Long distance phone calls are not allowed.

Drivers Checks
A driving background check may be required for some volunteer assignments. A volunteer must pass this check to be given an assignment involving the operation of motor vehicles.

Child Abuse, Sexual Abuse, Physical, Mental, or Sexual Harassment
Volunteers witnessing child abuse, sexual abuse, physical, mental, or sexual harassment must report it immediately to their support person, the volunteer coordinator, or the Human Resource Director. Johnson County Park & Recreation District does not condone and will vigorously prosecute any such incidents. If you have questions regarding what constitutes abuse or harassment, please contact the Human Resources Director.

Safety
Volunteers are responsible for:
- Supporting efforts to promote safe working conditions and habits.
- Making full use of safety equipment and safeguards provided for assigned tasks.
- Reporting immediately all unsafe work conditions to the volunteer coordinator or director.
First Aid Kit
There is a first aid kit located at each facility. Remember the location of the kit. An accident may require the immediate use of its contents. If you are not familiar with basic first aid procedures, there is a booklet explaining basic first aid in the kit. Bloodborne pathogen kits are available at each first aid station.

Reporting Injuries
If a volunteer is injured at work, the accident should be reported at once to your support person or the volunteer coordinator. An incident report must be completed on Form #112 within 24 hours to record the necessary information. Submit the completed Incident Form #112 to the District’s Risk Manager. Medical assistance or treatment will be given if necessary. Report any unsafe conditions or defective equipment you observe to your support person or the volunteer coordinator.

Hazard Communication Program
Volunteers need to be aware of the potential danger of the chemicals in their work areas and be trained to use proper safeguards. Each department has a list [Material Safety Data Sheets] of known hazardous chemicals to which volunteers may be exposed through their work in that department. This list provides information on the chemicals present, proper application of the chemicals, equipment necessary to handle them and what to do in case of an emergency. Supervisors are required to provide the appropriate safety equipment.

Emergency Plan
In a life threatening emergency or with any accident tell your support person immediately. Remain calm and if necessary, call 911. Follow their instructions precisely while you await their arrival. Be prepared to give the location address and phone number, your name, and the nature of the emergency.

In the event of a fire or other emergency requiring the evacuation of the building, remain calm. Assist other staff in notifying patrons and helping to direct them out of the building safely and quickly. Make sure your work area is secure if time and safety allow.

Inclement Weather (Severe weather, tornado threat, ice and snow storms, etc.)
Volunteers are to use their judgment about whether to travel during inclement weather. If you feel unsafe, contact your supervisor to let them know not to expect you or that you will be leaving early. There may be opportunity to make up missed time at a later date. Call the Staff Inclement Weather Info Lines for openings or delayed openings.

- Direct Line: (913) 894-3305
- Auto Attendant: (913) 438-7275 ext. 305
- Direct Line: (913) 236-1229
- Auto Attendant: (913) 432-2116 ext. 229

or tune into local television radio broadcasts for closing information.

Once at your facility, you are to follow staff instructions during times of emergency.

Tax Deductions
See annual IRS regulations for mileage credit on income tax.
Volunteer Guidance

Volunteer Standards

Purpose of the Volunteer Program

The Volunteer Services Program seeks to provide a capable, trained, motivated, dependable voluntary work force, acceptable to staff, to augment the work of the staff. Volunteers enable JCPRD staff to provide the best possible service to the public.

Emphasis is placed on attracting the most qualified candidates and retaining them, thus capitalizing on efficient use of staff time required for training, supervising, as well as assuring continuity of workflow.

The program is instrumental in linking a valuable community resource—the citizens with a valuable community institution—the park and recreation district—for the benefit, growth and enrichment of both.

The volunteer program exists for the benefit of the park and recreation district and to facilitate achievement of the mission of JCPRD in a mutually beneficial relationship.

Goals of the Volunteer Program

- To act as a liaison among the residents of the community, patrons, administration and staff of Johnson County Park and Recreation District.
- To improve the quality of service offered to patrons of the district by augmenting the work force using both long-term and short-term volunteer assistance.
- To enlist from the community individuals with certain general and specific resources to support and carry out the goals of the district.
- To work with district staff to maintain a communication link between volunteers and their supervisors.
- To establish and implement mechanisms to assure success for the volunteer in the workplace.
- To respond in a timely manner to requests from staff for volunteer assistance.

Types of Volunteers

**Long-term:**

- **Adult:** Men and women 18 years or older; may serve 4 or more hours per week. Commitment: 50 hours or one-year.
- **Student:** Age 14-17; typically serving 3 hours/week throughout the year for at least 50 hours or 1 year.

**Episodic/Special Projects:**
Adult or Student Serves for a one-time project or event.

Training
Training will take place in the department or area of service by volunteer trainer or support person. Also typically included in training are: review of the Volunteer Handbook, timesheet, and a written job description.

The first two months of volunteering are considered an Introductory Period. This is a time for getting to know the staff, other volunteers, and the tasks involved in your volunteer job, as well as becoming familiar with JCPRD services.

Expectations
A Volunteer should expect to:

✓ Be treated as a co-worker
✓ Be given a suitable assignment
✓ Know as much as possible about the District
✓ Receive training for the job
✓ Receive continuing education for the job
✓ Have regular feedback and evaluation of his volunteer performance
✓ Be given sound direction and guidance
✓ Be offered a variety of experiences
✓ Be heard
✓ Be recognized

A Volunteer is responsible to:

✓ Be sincere in the offer of service and to believe in the value of the job
✓ Be loyal to JCPRD
✓ Maintain the confidentiality of all proprietary or privileged information
✓ Maintain the dignity and integrity of the District with the public
✓ Carry out duties promptly and reliably in a pleasant manner
✓ Accept guidance and decisions of District Staff
✓ Be willing to learn and participate in orientation and training
✓ Understand the function of paid staff, maintain a smooth working relationship, and stay within the bounds of volunteer responsibility
Thank You!

We appreciate your willingness to volunteer with JOHNSON COUNTY PARK & RECREATION DISTRICT. We hope you will enjoy your experience as a volunteer. As you learn your volunteer duties, feel free to ask questions. Our staff is happy to help you. It is your commitment and that of volunteers like you that allows JOHNSON COUNTY PARK & RECREATION DISTRICT to most effectively serve our community. Once again we thank you.